

Glendale Gateway Trust board meeting
Monday 24 August 2020
2pm at The Cheviot Centre

Present: Patrick Sheard, Julian Bales, David Bull, Mark Robson, Cindy Thatcher- Wait, Tom Johnston, & Gemma Douglas.

1 **Apologies:** Bill Eugster, Shirley Mills

2 **Declarations of Interest:** Patrick – local accommodation provider & Cindy– local accommodation provider and tenant of the GGT.

3 **Membership applications:** There were none

4 **Minutes of the previous meeting:** These were **agreed**
Patrick will sign when next in Cheviot Centre

PS

5 **Matters Arising:**

Item 5: de-registration of VAT. JB to meet with Mike to understand what chance we have
Item 10: DB asked if we wanted to extend the deadline beyond 31 August for the Margery Stephenson fund. **Agreed** to keep it open to end of September and make decisions first week of October.

JB

DB

Item 9: Archbold Trust loan. JB asked for an update. PS told meeting the item was now closed.

We must ensure the charge is now removed on this

TJ

6 **Report from Chief Executive Officer**

Please refer to the report

Things have been disjointed but we have coped. There have been more enquiries daily at the Tourist Information Centre.

Guidelines have been issued for the re-opening of community spaces. Advice and guidance for this is changing all the time.

There is a call for digital projects which was undersubscribed. NCC have asked if there is anything the GGT has which might fit. We think the funding might have to be spent by March 2021. The conversion of the former Glendale Agricultural Society office upstairs into remote learning room seemed to fit their thinking.

Gemma has been working on an application to submit.

GD

He has been looking into the 'Taste Trail'. There are a lot of funding opportunities with short notice. He has been in touch with the Mayor's office. It's a case of trying not to lose sight of the bigger picture, looking forward to delivering things and not losing sight of the opportunities.

PS- there are a lot of funds coming out of the mayor's office and NCC- very often at short notice from the COVID-19 response fund, and it's a case of keeping on top of that and seeing if there are any funds we can apply to.

A large part of Tom's work is keeping abreast of these funding channels.

Library/ TIC re-opening: TJ expected library to be open today. He had a meeting with senior staff at NCC about this. A stock take has been carried out in preparation for opening- this isn't quite finished. Now expected to open Monday 31st August.

He expects our workload to ease when we no longer have to deal with Tourist Information enquiries.

NCC seem confident one way system will work. He is comfortable with this.

Staffing arrangements for September: Furlough scheme continues. **Agreed** Tom, Rachel and Gemma will all work two days per week.

Review in September. Depends on workload.

7 **Review of 2020/2021 first quarter accounts (circulated)**

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Please refer to report circulated

JB: First quarter accounts are a bit better than we estimated.

There's now no reason why for the half year, the impact of the virus shouldn't be reasonably mild.

The only impact on unrestricted funds is the repayment of the Archbold Trust loan.

No reason why Trustees can't be reasonably relaxed with the actuals for the 6 months if they were reasonably relaxed with the estimates.

The greater discussion is the second half of the year where no government support is proposed.

8 **September Policy Meeting:**

It was proposed at the last Policy meeting we have a half day where we thrash out what we see as the future of the Trust in the light of the new situation we find ourselves in. It was agreed this was a good idea.

PS proposed we have a physical meeting Saturday 19th September 10am-1pm at the Cheviot Centre (but with the option for people to join by zoom for those who can't attend in person)

Agreed

Cindy sends her apologies

9 **GGT AGM**

AGREED to held in November-virtually if necessary

TJ, PS, DB & BE to meet to arrange something suitable for it.

10 **Next meetings:**

Board – Wednesday 25th November– 7pm at the Cheviot Centre

TJ
PS
DB
BE

The meeting closed at 2.30pm